

**TOWNSHIP OF FALLS AUTHORITY**

**REGULAR MEETING**

**August 26, 2009**

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, August 26, 2009, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:30 P.M.

**Salute to the Flag**

**Roll Call** - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, Lisa Mangone, Secretary, and Anthony Rosso, Assistant Secretary/Treasurer were present. Edward Zanine, Authority Solicitor, Vanessa Nedrick, Authority Engineer, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present. William Renson, Treasurer was not at the meeting.

Board went into Executive Session at 7:31 P.M.

Debra DeBlasio reconvened the meeting at 8:07 P.M.

**Item #1 – Solicitor's Report on the Executive Session** – Edward Zanine reported that the collective bargaining agreement was discussed in Executive Session.

**Item #2 - Approve Meeting Minutes for July 22, 2009 and August 4, 2009** – Lisa Mangone made a motion to accept the minutes for July 22, 2009. Anthony Rosso seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
Lisa Mangone	Yes
John Palmer	Abstained
Debra DeBlasio	Yes

Motion Carried 3-0-1.

Lisa Mangone made a motion to accept the minutes for August 4, 2009. Anthony Rosso seconded the motion.

**Poll of the Board:**

<b>Anthony Rosso</b>	<b>Yes</b>
<b>Lisa Mangone</b>	<b>Yes</b>
<b>John Palmer</b>	<b>Yes</b>
<b>Debra DeBlasio</b>	<b>Yes</b>

**Motion Carried 4-0.**

**Item #3 – Public Comment – There was no one signed up for public comment.**

**Item #4 – Solicitor Comment- Debra DeBlasio instructed Edward Zanine to send the owner of the boat, that was left at 557 Lincoln Highway, that he has to remove the boat, if he does not remove it in the time given the boat will be removed.**

**Item #5 – Engineer Report- Engineer’s Report attached.**

**Rock Creek Run**

**Vanessa Nedrick indicated that Ken from Orleans has submitted the legal description to the Township. Vanessa Nedrick is now waiting to hear back from the Township.**

**Debra DeBlasio instructed Vanessa Nedrick to contact the Association at Rock Creek Run to see if any problems have been reported.**

**Water Meter Project**

**Vanessa Nedrick indicated that some of the larger meters are on back order and this will push back the completion date to early October 2009.**

**Anthony Rosso would like to have TOFA employees take pictures of any meters that have the seal broken or look like they have been tampered with.**

**Lisa Mangone made a motion to approve Change Order # 3 to National Metering Service in the amount of \$ 48,804.50. Anthony Rosso seconded the motion.**

**Poll of the Board:**

<b>Anthony Rosso</b>	<b>Yes</b>
<b>Lisa Mangone</b>	<b>Yes</b>
<b>John Palmer</b>	<b>Yes</b>

Debra DeBlasio Yes

Motion Carried 4-0.

**Telemetry Project**

Vanessa Nedrick indicated that she has spoken to Verizon and at this time the problem has not been resolved but they are working on it.

**Water & Sewer Systems Maps**

Vanessa Nedrick indicated that she has met with Martin Witt to address any issues with the Maps.

**Authority's New Building**

Vanessa Nedrick indicated that the contracts have been sent out to Total Construction and MJF. Once the contracts have been returned and the Board signs the contracts the construction can begin.

Vanessa Nedrick indicated that she has received a quote from McIntyre Plumbing in the amount of \$ 9,305.00. Vanessa Nedrick indicated that she has reviewed the quote and is recommending award to McIntyre for the plumbing.

David Busch directed Vanessa Nedrick to award the plumbing to McIntyre.

**Item #6 – Executive Director Report**– Executive Director Report attached.

**Item #7 – Review of Bill List**–Lisa Mangone made a motion to approve the bill list from July 22 to August 31 in the amount of \$782,347.06. John Palmer seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 4-0.

**Item #8 – Board Comment** – Lisa Mangone questioned whether or not the

**Authority has anything in place to notify our customers if there was ever an issue with the quality of TOFA's water or service?**

**David Busch indicated that by May, 2010, the Authority must have a system in place that will notify our customers of a potential problem. David has looked into the issue and is gathering information of different systems that are out there for the Authority to purchase.**

**Adjournment – Lisa Mangone made the motion to adjourn the meeting at 8:45 P.M. Anthony Rosso seconded the motion. All in favor. Motion carried 4-0.**

A large, light blue teardrop-shaped graphic is centered on the page. Inside the teardrop, the letters "TOFA" are written in a white, serif font. The "T" is at the top left, "O" is in the middle, "F" is at the bottom left, and "A" is at the bottom right. The letters are arranged in a staggered, descending pattern from top-left to bottom-right.

**TOFA**

**Township of Falls Authority**  
**Engineering Status**  
**August 26, 2009**

- 1) **Rock Creek Run water issue:** RVB is in receipt of all documentation Orleans submitted to the Township. Reviewed all documentation in comparison to the Authority's checklist. Will discuss at meeting.
- 2) **2008 Capital Program:**
  - a) **Water Meter Project:** National Metering Services started replacement program on May 11th. As of August 18, 2009, 5175 meters were installed. Estimated completion date is early October 2009. Fourth progress meeting was held on August 19, 2009 (see attached meeting minutes). Several issues were discussed regarding billing and unresponsive customers. Software training has begun.
  - b) **Telemetry Project:** Equipment installation is complete. An order has been placed with Verizon to replace circuit between New Falls Pump Station and the Warner Tank.
  - c) **Inflow & Infiltration Project:** Project is complete. Final invoice was submitted.
- 3) **Bucks County Water & Sewer:** Analytical Labs began sampling for BOD and TSS. Sampling for the second half of July was out of compliance but the first half of August was in compliance with BCW&SA concentration limits of 220 mg/l for BOD and TSS.
- 4) **Headley Pump Station:** All sampling data was forwarded to Philadelphia Water Department's Industrial Waste Unit and Solicitor. Will discuss implementing punitive damages for violators at meeting.
- 5) **Water and Sewer Systems Maps:** Water System maps have been turned over the Authority. Sewer System maps update has begun.
- 5) **Authority's New Building:** Contracts for General Construction and Electrical will begin once contracts are executed. Recommendation of award for HVAC and Plumbing contracts will be made at the meeting.

# Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: AUGUST 26, 2009

## **Key Performance Indicators for the current month:**

### **1. Health & Safety:**

- a. No vehicle accidents

### **2. Environmental Compliance:**

- a. Water testing results are in total compliance with monitoring requirements.

### **3. Operations**

#### **a. Sewer**

- Broken sewer line Norfolk Southern's private line notified them on 1/22/09 and also Falls Township Environmental Officer and the County Board of Health.

#### **b. Water**

- Water main break at 130 Trenton Road – Joseph Jingoli & Son made the repairs (12/12/08)
- Flow meter reinstalled at Penn Valley Station by Universal Instrument (1/14/09)
- Water main break at 265 Lincoln Highway – K. E. Seifert made repairs (1/06/09)
- Frozen pipes at 275 Yardley Avenue – (1/17/09)
- Frozen pipes at 368 Ivanhoe Court – (1/18/09)
- Frozen pipes at 20 Meetinghouse Square – (1/18/09)

### **4. Finances:**

- a. Financing proposals from different financial institutions for the funding of the water meter replacement program.

## **Summary of last month's issues and other items of note:**

1. Efforts continue on location of available property within the Township for the Authority offices.
2. Meetings were held with RBC Wealth Management and The First National Bank of Newtown to discuss the development of a financing plan for the Authority. At this time I would recommend that the Authority continue to work with the existing bank as well as appoint a committee to meet with RBC Wealth Management begin the process of developing a plan for a portion of the Authority's funds.
3. Coordination of various efforts in support of a possible purchase of property for use by the Authority including obtaining insurance quote for the property and conducting a Phase 1 Environmental Assessment.
4. Efforts related to water meter replacement program.