

**TOWNSHIP OF FALLS AUTHORITY**

**REGULAR MEETING**

**December 16, 2009**

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, December 16, 2009, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:48 P.M.

**Salute to the Flag**

**Roll Call** - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, Lisa Mangone, Secretary, William Renson, Treasurer and Anthony Rosso, Assistant Secretary/Treasurer were present. Edward Zanine, Authority Solicitor, Vanessa Nedrick, Authority Engineer, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present.

**Item #1 – Solicitor's Report on the Executive Session** – Edward Zanine reported that the collective bargaining agreement was discussed in Executive Session.

**Item #2 - Approve Meeting Minutes for October 28, 2009** – William Renson made a motion to accept the minutes for October 28, 2009. Lisa Mangone seconded the motion. All in favor. Motion carried 5-0.

**Item #3 – Public Comment** – There was no one signed up for public comment.

**Item #4 – Solicitor Comment-** Edward Zanine presented to the Board a draft of the resolution the Board had requested to adopt the Responsible Contractor Ordinance.

Edward Zanine also reported that he has meet twice with the union and are in the middle of the bargaining agreement. Edward Zanine will meet again with the Union and the Shop Stewart on January 12, 2010. The Union has agreed to remain working without contract and when the contact is in place it will be retroactive from the beginning of the year.

**Item #5 – Engineer Report-** Engineer's Report attached.

**Water Meter Project**

Vanessa Nedrick indicated that the water meter project is complete. Vanessa Nedrick questioned Eddi Miller if there were any other problems that she needed to address.

Eddi Miller indicated that there are some meters that have been installed that are just not reading. Eddi Miller indicated that men are out checking the meters to see if the problems are with the meters or the installation.

### Authority Building

Vanessa Nedrick indicated that the General Contract is 80% complete, Electrical Contract is 90% complete, HVAC Contract is 100% complete pending some of the issues with some units for Phase I and the Plumbing contract is 95% complete.

Vanessa Nedrick presented change orders to the Board for their review.

Lisa Mangone made a motion to approve change order for programmable thermostats, smoke alarms and igniter for the HVAC Contract.

Lisa Mangone made a motion to approve the Request Order from Goods for the programmable thermostats, smoke detectors and igniter for a total of \$2,250.00 (subject to a formal Change Order). William Renson seconded the motion.

### Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

### Motion Carried 5-0.

Lisa Mangone made a motion to approve Request Order from Total Construction Solution in the amount of \$ 3,549.96(subject to a formal Change Order). Anthony Rosso seconded the motion.

### Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes

Debra DeBlasio Yes

Motion Carried 5-0.

Lisa Mangone made a motion to approve Request Order from MJF Electrical in the amount of \$ 1,783.00 (subject to a formal Change Order). William Renson seconded the motion.

Poll of the Board:

Anthony Rosso Yes  
William Renson Yes  
Lisa Mangone Yes  
John Palmer Yes  
Debra DeBlasio Yes

Motion Carried 5-0.

Item #6 – Executive Director Report– Executive Director Report attached.

David Busch informed the Board that TOFA has shut off the Twin Oaks Crossover which supplies water from Lower Bucks, in doing so it has alleviated the problem TOFA has had with bad water samples.

David Busch presented the Board two loan requisitions, one for the reimbursements for the Water Meter Project and the other for the potential cost for the Pennwood Crossing Meter Project.

Lisa Mangone made a motion to approve Requisition 2009-03 in the amount of \$ 21,370.93 to reimburse the operating account for the Water Meter Project. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso Yes  
William Renson Yes  
Lisa Mangone Yes  
John Palmer Yes  
Debra DeBlasio Yes

Motion Carried 5-0.

Lisa Mangone made a motion to approve Requisition 2009-04 in the amount of \$ 400,000.00 for the Pennwood Crossing Meter Project. William Renson seconded the motion.

**Poll of the Board:**

<b>Anthony Rosso</b>	<b>Yes</b>
<b>William Renson</b>	<b>Yes</b>
<b>Lisa Mangone</b>	<b>Yes</b>
<b>John Palmer</b>	<b>Yes</b>
<b>Debra DeBlasio</b>	<b>Yes</b>

**Motion Carried 5-0.**

**William Renson made a motion to accept the 2010 Operating Budget. Lisa Mangone seconded the motion.**

**Poll of the Board:**

<b>Anthony Rosso</b>	<b>Yes</b>
<b>William Renson</b>	<b>Yes</b>
<b>Lisa Mangone</b>	<b>Yes</b>
<b>John Palmer</b>	<b>Yes</b>
<b>Debra DeBlasio</b>	<b>Yes</b>

**Motion Carried 5-0.**

**Item #7 – Review of Bill List– William Renson made a motion to approve the Bill List in the amount of \$ 1,250,728.84. Lisa Mangone seconded the motion.**

**Poll of the Board:**

<b>Anthony Rosso</b>	<b>Yes</b>
<b>William Renson</b>	<b>Yes</b>
<b>Lisa Mangone</b>	<b>Yes</b>
<b>John Palmer</b>	<b>Yes</b>
<b>Debra DeBlasio</b>	<b>Yes</b>

**Motion Carried 5-0.**

**Item #8 – Board Comment –William Renson wished everyone a Happy Holiday.**

**John Palmer questioned how the two employees did on the operators test.**

**Eddi Miller indicated that the test was cancelled and the two employees are now waiting for the test to be rescheduled.**

**Lisa Mangone stated that she would like to see that the employees have a holiday lunch. The Board agreed. Lisa also wished everyone a Happy Holiday.**

**Adjournment – Lisa Mangone made the motion to adjourn the meeting at 8:38 P.M. William Renson seconded the motion. All in favor. Motion carried 5-0.**



**TOFEA**

**Township of Falls Authority**  
**Engineering Status**  
**November – December 2009**

- 1) **Rock Creek Run water issue:** Discuss dedication of water and sewer at meeting.
- 2) **2008 Capital Program:**
  - a) **Water Meter Project:** Project is 99% complete. All meters are installed and an inventory has been created for properties that are not occupied. Determining if there are any software issues since the entire system has been read at least once.
- 3) **Bucks County Water & Sewer:** Analytical Labs began sampling for BOD and TSS. Sampling for the month of November was in compliance with BCW&SA concentration limits of 220 mg/l for BOD and TSS.
- 4) **Water and Sewer Systems Maps:** Water System maps have been turned over the Authority for final review. Sewer System maps update has begun.
- 4) **Authority's New Building:** General Contract is 80% complete; Electrical contract is 90% complete; HVAC contract is complete; Plumbing Contract is 95% complete. Will discuss change orders for the General, Electrical, and HVAC contracts at meeting. Design for Phase II is underway.
- 5) **Trenton Road Water Main Replacement:** Design has begun for replacing the 6" water main in Trenton Road
- 6) **Queen Anne Drive Sewer Reconstruction:** Plans and specifications are complete pending approval by David and Marty. Project should go out to bid in late December 2009/January 2010.
- 7) **Twin Oaks Chlorination Design:** The design is complete. Waiting for PennDot to determine if a permit is required to install the precast concrete building on top of the metering vault.

# Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: DECEMBER 16, 2009

## **Key Performance Indicators for the current month:**

### **1. Health & Safety:**

- a. No vehicle accidents
- b. John Ryba and Bill Harding received their third hepatitis shot.

### **2. Environmental Compliance:**

- a. Water testing results - Please see details below within water section.

### **3. Operations**

#### **a. Sewer**

- Sewer blockage at 855 Trenton Road
- Rock Run Station – Rags on grating - comminutor pit cleaned

#### **b. Water**

- Acme Crossover – Repaired meter. Hillegas repaired Singer Valve.
- 21 Makefield Turn – Water main break
- Hydrants Flushed – 10/26/2009 thru 11/13/2009.
- Curb Stops hand dug at 806 Hanford Road and 615 Parkway Drive.
- Parkway Drive – PA ONE mismarked – Water main shut down for repairs.
- New Falls Station Pump #3 not functioning – Hillegas called to repair.
- Routine water quality samples taken in November resulted in four samples as positive for coliform. This result in spite of the fact that flushing is occurring on the affected line on an every other day schedule. Twin Oaks Crossover was shut down on 11/26/09. No bad samples reported since Twin Oaks Crossover shut down.

### **4. Finances:**

- a. An initial draft of the proposed operating budget for 2010 will be distributed to the board.

## **Summary of last month's issues and other items of note:**

1. Computer service proposal from APM Systems.
2. Efforts related to water meter replacement program.
3. Further discussions with Pennwood Crossing.
4. Union Contract