

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

February 25, 2009

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, February 25, 2009, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:42 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, Lisa Mangone, Secretary, William Renson, Treasurer and Anthony Rosso, Assistant Secretary/Treasurer were present. Edward Zanine, Authority Solicitor, Vanessa Nedrick, Authority Engineer, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present.

Item #1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the Executive Session consisted of various administrative actions and the purchase of real estate.

Item #2 - Approve Meeting Minutes for January 28, 2009 – William Renson made a motion to accept the minutes for January 28, 2009. Lisa Mangone seconded the motion. All in favor. Motion carried 5-0.

Item #3 – Public Comment – John Breslin spoke to the Board Members regarding his water and sewer bill. Debra DeBlasio informed Mr. Breslin that his previous meter cards would be pulled from storage and that David Busch would get in touch with him regarding this matter.

Item #4 – Review of Bill List – Lisa Mangone made a motion to approve the bill list for February, 2009 in the amount of \$ 575,934.82. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Item #5 – Financial Planning for Authority- Matt Read from RBC Wealth Management gave a lengthy presentation on Financial Planning. David Busch indicated that he and the Board would discuss their options and get back to Matt Read.

Item #6 – Solicitor Comment- Edward Zanine indicated that he has Resolution No. 2009-6 to present to the Board authorizing the purchase of real estate property and building located at 557 Lincoln Highway for use as TOFA's office and operation center.

Lisa Mangone made a motion to adopt Resolution 2009-6 to purchase the Sears Property for \$1.2 million dollars. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Abstained
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 4-0-1.

Edward Zanine also indicated that he has Resolution No. 2009-7 to present to the Board authorizing the request for a H2O PA Grant.

William Renson made a motion to adopt Resolution 2009-7 authorizing the request for a H2O PA Grant. John Palmer seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Item #7 – Engineer Report- Engineer's Report attached.
The Board directed Vanessa Nedrick to only purchase one thousand meters at a time for the Meter Replacement Program.

David Busch indicated that the same size meter that is taken out of the homes is to be put into the home to avoid any problems with customers.

Debra DeBlasio excused herself from the meeting at 9:00 P.M. for the discussion of Siemens Water Technologies due to a conflict of interest.

Anthony Rosso directed David Busch to calculate the cost for repairs to Headley pump station, engineering fees and legal fees and put them in the Boards packets for next month.

Anthony Rosso directed Vanessa Nedrick to submit the reports of the findings for Siemens Water Technologies to Philadelphia Water Department.

Debra DeBlasio returned to the meeting at 9:10 P.M. when the discussion was over.

Item #8 – Executive Director Report – Executive Director’s Report attached.

Anthony Rosso made a motion to have David Busch negotiate with Raw Technologies for computer services for the remaining time spent at 225 Lincoln Highway, not to exceed twelve months and not to exceed \$ 400.00 a month. Also to find out what exactly the Authority is getting in computer services for the \$400.00 a month. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

David Busch indicated that he would like to have the Board’s approval to purchase a new spare pump for the Nottingham Station at the cost of \$ 5,300.00. In the event that one of the pumps break down the Authority would be able to switch the pump out and repair the existing pump. This will cut down on costly repair bills.

The Board directed Vanessa Nedrick to look into getting a pump that would have an adaptor to fit all of TOFA’s stations in the event that any of the pumps would need to be repaired. Vanessa Nedrick indicated that she would look into it.

David Busch indicated that there was a sewer back up at 518 Kavanaugh Road on February 23, 2009. The homeowner called Roto-Rooter. Roto-Rooter notified the customer that it was a blockage in the street. The homeowner then call TOFA and a

TOFA employee responded and cleared the line in the street. The homeowner has now submitted the bill for TOFA to pay.

The Board instructed David Busch to notify the homeowner that TOFA would not be responsible for paying the bill. All of TOFA's sewer customers have received a notice in their bill on what to do in case of a sewer backup.

Item #8 – Board Comment – John Palmer would like to see if energy efficient light bulbs could be put in all the stations.

John Palmer would like to purchase five rain barrels to donate to upcoming events taking place in the Township.

John Palmer would like to know which one of TOFA's vehicles would be put up for sale. David Busch indicated that he would talk to Marty Witt to see what he recommends.

William Renson indicated that he has spoke to Rich Dippolito & Kevin Dippolito regarding the pressure at the hydrant on Trenton Road at the apartment complex. They have sent a letter to the Township voicing their concern.

William Renson also would like to thank Ed Zanine and David Busch for all there help with the purchase of the Authority Building.

Debra DeBlasio questioned why one of the Authority trucks is always parked at the gas station on Hood Blvd and South Olds. David Busch indicated that is where the Authority trucks were being repaired. The Authority has found a new repair center and will no longer use the service center on Hood & South Olds Boulevards.

Adjournment – William Renson made the motion to adjourn the meeting at 9:47 P.M. Lisa Mangone seconded the motion. All in favor. Motion carried 5-0.

Township of Falls Authority
Engineering Status
February 2009

- 1) **Rock Creek Run water issue: Spoke with Developer on assisting with super-chlorinating the homes of the 3 residents with odor issues. Dedication may be possible afterwards.**
- 2) **2008 Capital Program: Pre-construction meeting for Replacement of Water Meters held February 5, 2009. National Metering Services would start in 4 to 6 weeks pending arrival of first order of water meters. Accu-Grade Contractors signed the contracts for Telemetry Project. Pre-construction meeting will be scheduled after the contracts are signed by Authority. Tri-State Grouting begin Inflow & Infiltration Project on February 2, 2009. Reviewed video and report of first round of televising and inspecting.**
- 3) **Bucks County Water & Sewer: Analytical Labs began sampling for BOD and TSS. Sampling for the month of January was in compliance with BCW&SA concentration limits of 220 mg/l.**
- 4) **Headley Pump Station: Corrosion is occurring at the valves and fittings. Received second round of results from Analytical Laboratories. Will discuss at meeting.**
- 5) **Water and Sewer Systems Maps: Updating of maps has begun.**
- 6) **2009 Capital Program Projects: Proposed budget has been submitted to the Authority pending approval.**
- 7) **Annual Chapter 94 Report Authority requested RVB to submit a proposal to complete the report for Operations Year 2008 and provide Bucks County Water & Sewer the necessary information to complete their report. Report is complete and will be sent to BCW&SA, LBJMA, and Morrisville Municipal Authority.**

Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: FEBRUARY 25, 2009

Key Performance Indicators for the current month:

1. Health & Safety:

- a. Chris Diesenbruch hurt his knee working on Presidents Day
Keith Summerville is back on light duty
- b. No vehicle accidents

2. Environmental Compliance:

- a. Water testing results are in total compliance with monitoring requirements.

3. Operations

a. Sewer

- Replace battery on gen-set for Penn Village Station
- Replaced drive shaft pillowblock bearings on two pumps at Tyburn Station
- Replaced universal joint on pump #1 at Rock Run Station
- Cleared blockage at Social Security Office

b. Water

- Repaired malfunctioning flow meter at Penn Valley Station
- Replace bad transducer in fire pump control panel at Jockey pump station
- Water system continues to meet state permit requirements

4. Finances:

- a. Financing proposal from RBC Wealth Management was included in monthly distribution to board members.

Summary of last month's issues and other items of note:

1. Meetings were held with RBC Wealth Management and two board member to discuss a Financial Plan for the Authority. Matt Read should be attending the Authority meeting to discuss this issue.
2. Coordination of various efforts in support of a possible purchase of property for use by the Authority. Insurance quote for the property has been received and Phase 1 Environmental Assessment report has been completed.
3. Efforts related to water meter replacement program.