

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

June 22, 2016

The regular monthly meeting of the Township of Falls Authority Board of Directors was held on Wednesday, June 22, 2016, in the Board Room at 557 Lincoln Highway, Fairless Hills, PA, at 7:00 P.M.

Salute to the Flag

Roll Call – Anthony Rosso, Chairperson, James Goodwin, Vice Chairperson, Brian Binney, Secretary, William Beier, Treasurer present, Thomas Miles, Assistant Secretary/Treasurer were present. Edward Zanine, Authority Solicitor, Vanessa Nedrick, Authority Engineer, Timothy Hartman, Executive Director, John Ryba, Operations Manager, Eddi Miller, Business Manager, Megan O’Neill, Deputy Business Manager and Tammy McAnulty, Recording Secretary, were also present.

Solicitor’s Report on the Executive Session – Mr. Zanine reported the Executive Session prior to the meeting consisted of personnel matters and potential litigation matters.

Approve Meeting Minutes for June 22, 2016 – Mr. Beier made a motion to approve the June 22, 2016 minutes. Mr. Rosso seconded the motion.

Poll of the Board:

Mr. Miles	Abstain
Mr. Beier	Yes
Mr. Binney	Yes

Mr. Goodwin Yes

Mr. Rosso Yes

Motion Carried 4-0.

Public Comment – No one signed up for Public Comment

Solicitor's Report –Mr. Zanine had no formal report.

Engineer's Report –

TOFA Flow Diversion Study and Report – Ms. Nedrick updated the Board that the Authority met with Lower Bucks County Joint Municipal Authority (LBCJMA) to discuss the report. At this point LBCJMA is not willing to budge on rates. Mr. Hartman stated that LBCJMA Executive Director Vijay Rajput would like more time to review the report. Mr. Binney mentioned that construction of the diversion chamber would need to be budgeted.

Chatham Road Water Investigation – Ms. Nedrick informed the Board that the sampling continues. All of the results are falling where they should with the exception of the project area.

2016 Water Main Cleaning and Lining Project –Ms. Nedrick stated they are currently laying the temporary main but they are still a few weeks away from the actual cleaning and lining.

Trenton Road (Bargain City) PS Evaluation – Ms. Nedrick stated that as of last meeting’s discussion regarding the grinder pumps, the Authority is working on locating the clean-outs. Mr. Binney would like to know at next month’s meeting if the Authority would have to maintain the grinder pumps or could it be the homeowner’s responsibility.

Austin Tank Evaluation/Cabot Diesel Standpipe Evaluation – Ms. Nedrick stated that she was asked to contact tank companies for inspection in addition to a bid package. Ms. Nedrick contacted Southern Corrosion, Utility Service Group and Pittsburgh Tank and Tower. None of the above companies will do a free inspection unless we enter into a ten year agreement. Mr. Rosso asked what the recommendations were. Mr. Hartman reported that a solicitation for two additional quotes will be requested.

Mr. Rosso made motion for the Engineer to solicit quotes for a water tank maintenance contract. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

TOFA Building Center Space Fit Out –Ms. Nedrick stated the specs have been

put together for the rental of the space but the Board has directed the Authority staff to itemize its space needs before the wk is bid. Mr. Hartman stated that TOFA has a one year contract with Heritage Homes Realty. He said he will check the contract expiration date. Mr. Rosso stated that the Authority should keep working on potential use for the space.

A.M. Gatti Project -Ms. Nedrick stated that the project on Canal/Newbold is almost complete. The Fire Marshall has instructed that they need a fire department connection to the building.

Water & Sewer Facility Improvement- Ms. Nedrick passed out an itemized list for review. Ms. Nedrick requested the Board review it for approval. Ms. Nedrick stated the list is broken into short term priority and lower priority items. Mr. Rosso requested that Ms. Nedrick re-calculate the figures and note immediate needs.

Portable Pumps- Ms. Nedrick stated that the pump specs will be advertised June 23, 2016. We will begin accepting bids on July 5, 2016.

Executive Director's Report - Mr. Hartman stated that Mr. Ryba and Keith Summerville have been testing the new Kamstrup meters versus the new, used and defective Neptune meters. Mr. Hartman is recommending that based on the results TOFA move forward on a pilot program using 20 Kamstrup meters in the field. Mr. Ryba stated that the software and the starter package to test in the field would be about \$4200.00. Mr. Ryba stated he would like to use these meters as the replacement when needed if they prove reliable in the field. Mr. Rosso suggested that staff also look into other metering technology. Mr. Rosso stated that ideally we could place all the test meters in one section and compare the billing.

Mr. Rosso made motion to approve Kamstrup Pilot Program at \$4200.00 and Mr.

Beier seconded the motion.

Poll of the Board:

Mr. Miles	Yes
Mr. Beier	Yes
Mr. Binney	Yes
Mr. Goodwin	Yes
Mr. Rosso	Yes

Motion Carried 5-0

Mr. Hartman stated that has explored backhoes from three different manufactures and will be looking at one more as well as checking references. So far, he reported that staff is most impressed with the JCB 3 CX Compact backhoe/loader.

Mr. Hartman mentioned that PMMA asked the Authority to designate primary and alternate TOFA voters. Mr. Hartman will be listed as the primary and Mr. Ryba will be the secondary.

Mr. Hartman mentioned that he and Mr. Ryba went to look at the camera truck from Bristol Township Water & Sewer Authority. The truck is state-of-the-art. Mr. Hartman emailed Scott Switcher looking for a quote. Mr. Hartman stated he is waiting on the quote but does know that Bristol Township paid \$250,000.00 for the truck. Mr. Hartman also mentioned that he has been to Bergey Ford and looked at a mid-size transit which seems adequate for transporting the existing camera equipment. Mr. Hartman is also waiting for a price quote from Bergey Ford.

Mr. Hartman discussed the Draft of 2015 Audit. Mr. Hartman is recommending

the Board approve the audit contingent upon any questions that the Board may have are satisfactory answered.

Mr. Rosso made motion to approve and Mr. Beier seconded the motion.

Poll the Board:

Mr. Miles

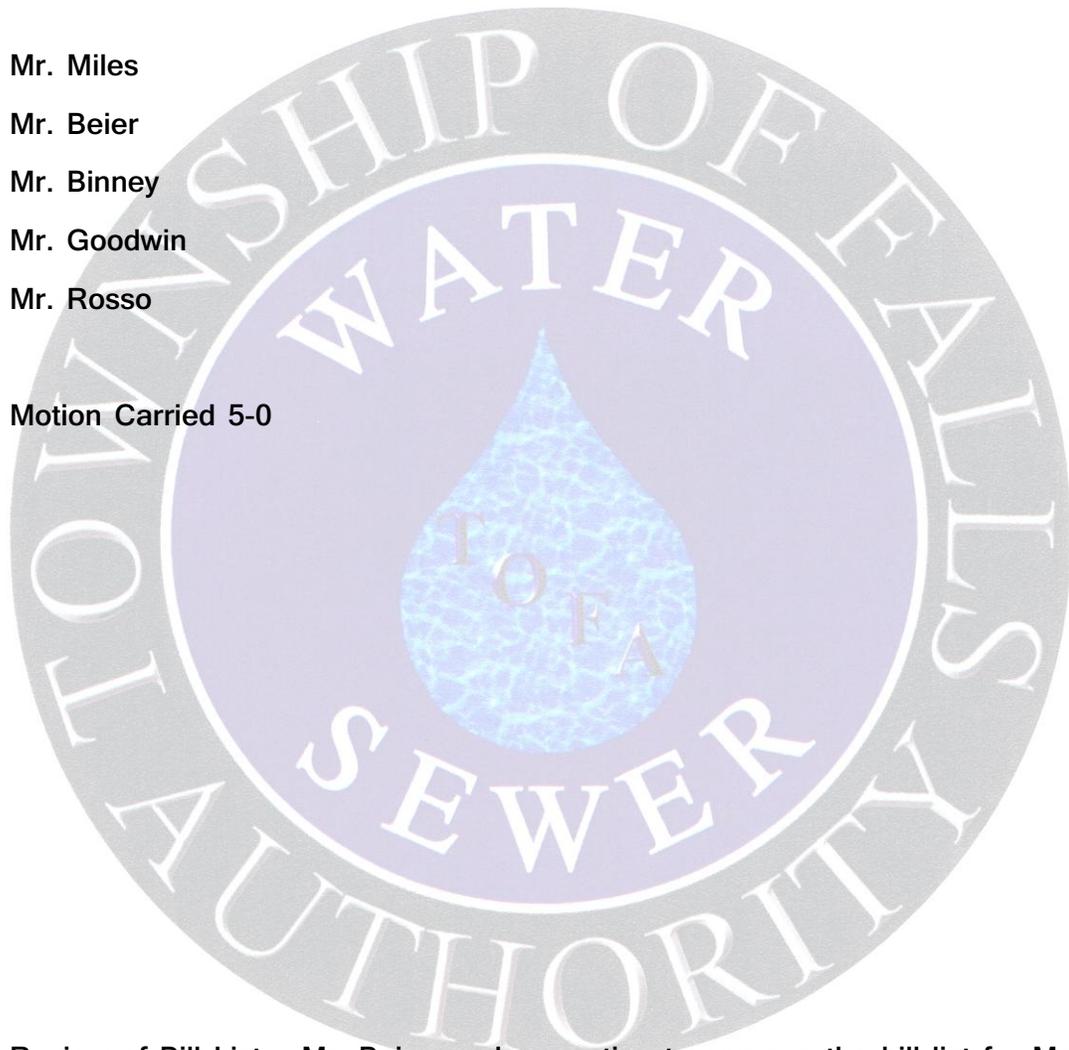
Mr. Beier

Mr. Binney

Mr. Goodwin

Mr. Rosso

Motion Carried 5-0



Review of Bill List – Mr. Beier made a motion to approve the bill list for May 25, 2016, in the amount \$452,929.48. Mr. Binney seconded the motion.

Poll of the Board:

Mr. Miles Yes
Mr. Beier Yes
Mr. Binney Yes
Mr. Goodwin Yes
Mr. Rosso Yes

Motion Carried 5-0.

Board Comment – Mr. Miles nothing to state.

Mr. Binney noted that he is glad the project has started. He also welcomed Mr. Miles.

Mr. Beier had asked what happens with rusty water complaints. Mr. Ryba stated that the customers are aware we are working on it but we do collect a sample and test it. Mr. Beier also welcomed Mr. Miles and thanked everyone for their efforts.

Mr. Goodwin had asked Mr. Ryba how the summer help is getting around. Mr. Ryba stated that the Authority drops them off. Mr. Goodwin stated that we need to make sure our insurance will cover them if they are driving Authority vehicles. Mr. Ryba stated that they have already made sure of this. Mr. Goodwin also asked about the summer uniforms and what will be worn on appointments. Mr. Ryba stated that they will be TOFA fluorescent t-shirts but the men will be wearing their button down shirts on appointments. Mr. Goodwin also welcomed Mr. Miles.

Mr. Rosso nominated Mr. Miles as Treasurer. Mr. Beier seconded the motion.

Poll of the Board:

Mr. Beier Yes
Mr. Binney Yes
Mr. Goodwin Yes

Mr. Rosso Yes

Motion Carried 4-0

Adjournment – Mr. Rosso made the motion to adjourn the meeting at 8:15 PM.

Mr. Binney seconded the motion. All were in favor.



Township of Falls Authority Executive Director's Report June, 2016 (Updates are in Boldface)

1. CAPITAL IMPROVEMENT FINANCING

At its April 4, 2016, public meeting, the Falls Township Board of Supervisors unanimously voted to guaranty TOFA's \$3,026,000 loan from Phoenixville Federal Bank & Trust. In accordance with Pennsylvania's Local Government Unit Debt Act, the TOFA Engineer has prepared, signed and submitted a Self-Liquidating Debt Report. TOFA Bond Counsel will attend the April 27 Board meeting to obtain Board member signatures on various loan related documents. We are still on track to close on May 4 per the financing schedule. The loan closing took place as scheduled on May 4. Per the TOFA Board's direction, only the closing fees of \$75,213.19 were drawn on the loan.

2. TOFA SEWAGE FLOW DIVERSION

TOFA staff and Engineer met with Lower Bucks County Joint Municipal Authority (LBCJMA) Executive Director Vijay Rajput on April 12. Although Dr. Rajput believes the LBCJMA can accept an additional 500,000 gallons per day of flow from TOFA, he does not want to receive it directly from the Neshaminy interceptor out of concern for LBCJMA plant upsetments primarily due to grease. Instead, he would prefer that the TOFA flow be directed to LBCJMA from residential neighborhoods. Also, initially, Dr. Rajput would like to receive additional TOFA flows on a trial basis. More on this topic will be contained in the Engineers Flow Diversion Study.

A meeting was held between LBCJMA and TOFA staff on Thursday, June 25, to discuss Flow diversion among other topics. The LBCJMA Executive Director would still prefer that diverted flows come from residential neighborhoods and maintained that the rates could not be lower for TOFA than those charged to BCWSA who also uses the sewage conveyance system as well as the treatment plant. We did discuss the reopening of the diversion chamber for use on an emergency basis by both LBCJMA and TOFA. The LBCJMA would like to continue its review of the Engineer's Diversion Study and get back to TOFA.

3. PERSONNEL MATTERS

The summer hires who responded to the TOFA posting on the Pennsbury website will start work on Monday, June 20.

4. WATER QUALITY INVESTIGATIONS

- a. The Operations Manager and Executive Director have reached out to Don Detweiler of the PADEP to ascertain the consequences of the NOV for Iron exceedances. We were told that the consequences depend on the results of the water main lining project and the anti-corrosive boosting project. Don has asked for residential sampling results since January 12. TOFA will, of course, comply.
- b. **As soon as the signed contracts are received from J. Fletcher Creamer and Sons for the water main lining project, a public meeting will be arranged to inform customers of the project scope and schedule and what they can expect. A pre-construction meeting with the contractor was held on May 6 and a public information meeting was held on the evening of May 19. The contractor, J. Fletcher Creamer & Son (JFC) has mobilized and has positioned equipment and materials in the TOFA parking lot. JFC has also begun to mark pits and to lay out the temporary water supply lines.**
- c. **The Operations Manager will update the Board on the most recent actions in response to the PADEP NOV stemming from reported 4th quarter 2015 sample results. The Engineer has also provided a report on actions to be taken to mitigate water quality issues associated with the violation.**

5. HOMESERVE USA PARTNERSHIP

Quarterly statistics on the success of the HomeServe USA partnership are being forwarded to the Board as they are received. Home Serve is pleased with the TOFA customer response.

6. NESHAMINY INTERCEPTOR SUPPLEMENTAL AGREEMENT AND BUCKS COUNTY WATER AND SEWER AUTHORITY (BCWSA) ISSUES

Surcharge Lawsuit – The TOFA Executive Director met with the BCWSA management on December 9 at its invitation where a settlement to the surcharge lawsuit was discussed involving a joint effort by BCWSA and TOFA to reduce biological oxygen demand (BOD) and total suspended solids (TSS) in the TOFA sewage flow. The BCWSA Board has informally approved the settlement and its Solicitor has drafted a settlement agreement for TOFA review. The TOFA Board has authorized the Solicitor and Executive Director to continue working toward a settlement agreement with certain protective clarifications made to the BCWSA draft agreement. **The Solicitor, Engineer and Executive Director are working on a response to the most recent BCWSA changes.**

Permanent Flow Metering - The sewage flow meter approved for purchase by the Board at its June 24, 2015, has been installed and data is being collected. The plan is to monitor flows from TOFA's Queen Anne Interceptor into the BCWSA's Neshaminy Interceptor to compare with BCWSA reported flows to assure billing by the BCWSA is commensurate with TOFA flows. The TOFA collected data do not indicate overcharging by BCWSA.

Mandated Agreement with BCWSA (Mid-January, 2016 deadline) – With input from the Authority Engineer, the Authority Solicitor has developed a draft agreement for TOFA and Falls Township. Per the August 18, 2015, meeting with Falls Township representatives, the TOFA Solicitor will request comments on the draft from Falls Township before submitting the draft to BCWSA for review. The October 1 deadline was not met. No comments on the draft have been

forthcoming from Falls Township. A new deadline of January 15, 2016, was set by the PADEP for execution of the agreement. No agreement has yet been signed and forwarded by either TOFA or Falls Township.

A technical meeting was held on November 12 at the PADEP Southeast Regional Office to discuss BCWSA's recent revision to its Neshaminy Interceptor Evaluation. The TOFA Engineer and Executive director attended this meeting where additional comments were received by BCWSA. TOFA staff had requested that Falls Township also participate in the meeting. The TOFA Executive Director and Engineer attended another technical session convened by the PADEP at the BCWSA office on December 14. At that meeting, the PADEP Regional Manager made it clear that 2016 connections would be withheld from any municipality that was not making significant progress by mid-January toward executing a supplemental agreement with BCWSA. Following the meeting, PADEP indicated it would support removing Falls Township as a signatory to the supplemental agreement. An amended agreement has not been sent to TOFA.

7. MORRISVILLE MUNICIPAL AUTHORITY (MMA)

The MMA will likely be prompted by PADEP requirements to upgrade and expand its waste water treatment plant (WWTP) or to replace it. In either case MMA is desirous of receiving much greater flows from TOFA. MMA has indicated it is interested in a Falls Township site for the replacement option. The TOFA Executive Director and Engineer will keep the Board apprised of developments.

8. TOFA BUILDING SPACE RENTAL

The Board has approved a one-year listing agreement with Heritage Homes Realty and its broker Dick Trimble to lease approximately 2,500 sq. ft. of its building at 557 Lincoln Highway. Mr. Trimble has recommended that a fire wall be constructed to separate the lease space from TOFA operations and that other, mostly cosmetic, improvements be made. To that end, five quotes were obtained from area contractors.

A Falls Township permit will be required to build the non-load-bearing wall segregating the rental space. The TOFA Engineer has been tasked with developing the permit application and estimating the cost to determine whether the work to construct the wall needs to be bid. To the end engineering staff visited the TOFA office on March 30 along with a Falls Township code official. A cost estimate and bid determination will be forthcoming from the TOFA Engineer. **The Board has directed staff to assess its space needs to see if the center space could be used to satisfy those needs. The Operations Manager, Foreman and Executive Director have met and determined that the center space could be put to use for workshops, storage and possibly the expansion/relocation of the operations staff locker room and an office for the Foreman.**

9. WATER STORAGE TANK MAINTENANCE

A separate report and recommendation on water storage tank maintenance has been prepared and submitted to the TOFA Board of Directors. Essentially the report recommends bidding out the minor repairs identified by the TOFA Engineer for the Austin and Cabot tanks along with the comprehensive work on the Collingswood tank identified in the 2015 assessment performed by

Southern Corrosion, Inc.

The Board has directed the Engineer to prepare bid documents for the water tank management/ maintenance.

10. TAPPING FEES AND ESCROW ISSUES

Periodic Tapping Fees Study/Calculations – The TOFA Board has decided to consider authorizing a Tapping Fees Study after the dedication of certain ongoing projects' assets; e.g., MarMar and Freeman's Farm. The proposed cost of the study submitted by the TOFA Engineer is \$6,900.00.

Property Use Change Audits – After consultation with the TOFA Engineer, I understand that the Aria Health physical therapy operation resulting from the Auto Zone subdivision will likely require the purchase one additional water and sewer EDU. The Rally House store in the Goldenberg complex is a similar usage to the previous tenant and will not require additional EDUs. Staff has begun to monitor the water usage at Crunch Fitness. Additionally, the entire Goldenberg Complex water usage has increased since a new TOFA water meter was installed earlier this year. It is too early to tell whether all of the increase is attributable to Crunch Fitness. In early spring 2016, TOFA will have one year's worth of data from the new complex water meter. At that time, the data will be evaluated and the need for additional tapping fees determined.

11. DEVELOPER AGREEMENT REVISION

The TOFA Solicitor has circulated a revised Developers Agreement for comment. Comments have been provided by the Authority Engineer and Executive Director. Staff will present these changes to the Board for approval at a future Board meeting. The mechanism for maintaining sufficient escrow funds should be revisited.

12. TOFA RULES AND REGULATIONS UPDATE AND CONSOLIDATION

The plan for this assignment is to begin with the Developers Agreement and then expand that effort to all rules and regulations dealing with developers and development projects. Then staff and consulting staff will assess and prioritize the remaining rules and regulations areas. This task will be undertaken in 2016. The Executive director will coordinate this effort with management and consulting staff.

13. CONTRACTOR SERVICES AGREEMENT – BCWSA

The three-year discretionary Contractor Services Agreement between TOFA and the BCWSA has been executed. BCWSA has recently successfully completed a very sensitive fire hydrant and valve project on Cabot Blvd. under budget. BCWSA has also replaced two fire hydrants on Beaumont Rd. in support of the two water main cleaning pilots and has excavated the pit for the December 9-10 Hyper-Flush pilot. On Saturday, December 12, 2015, a BCWSA crew replaced a leaking valve at Queen Anne Blvd. and Warwick Rd. and, since then, has also responded to assistance on water main leaks TOFA expects to continue to exercise the agreement through 2016. **BCWSA continues to support the TOFA staff in preparation for the water main lining project by excavating and repairing faulty curb boxes identified by TOFA staff.**

14. SAFETY

As the result of staff feedback, the safety committee is moving forward with the following items:

- The purchase of a shelter for the Penns Place lift station control panel. The shelter has been received but not yet installed. - PENDING
- The purchase of reflective rain gear. – COMPLETED
- The replacement of the stair case inside the Bargain City lift station. – COMPLETED
- The improvement of the entranceway steps at three stations. – PENDING.
- Railing for Rock Run generator porch. – COMPLETED
- The replacement of the interior staircase at the Bargain City Lift Station. – COMPLETED
- Reflective tee shirts for warmer weather – PENDING
- Respirators for chemical mixing – COMPLETED
- Sodium Hypochlorite warning signs for chemical storage areas - PENDING

TOFA has received a grant of \$3,000.00 to the Delaware Valley Insurance Trust for the partial reimbursement of these completed projects. A new grant cycle will begin in January, 2016. In-house safety training sessions have been conducted covering various topics of eye and foot protection, first aid – initial response and hazard recognition and control. The last videos covered Office Safety and Ladder Precautions. **DVIT has sent additional videos for the next safety meeting.**

15. SECURITY

The installation of eight surveillance (four inside and four outside) cameras is complete. The two most recent additional cameras cover the Board room and the service vehicle parking area. Access by operational personnel to the administrative portion of the building has been reduced by moving the work assignments pickup location including the One-Call printer to the kitchen. A work station for the Foreman has also been established in the kitchen area. **TOFA trucks are now parked in the center of the side parking lot overnight.**

16. TOFA VEHICLE FUEL PROVIDER CHANGE (WAWA)

TOFA vehicle operators have been issued the Wawa cards and have been using them for nearly three months. Staff has noted a significant decrease to same period in 2014. The largest portion of this decrease is probably due to lower gasoline prices, but the change in vendors has also lowered TOFA's fuel costs. TOFA's gasoline purchase costs in 2015 were \$16,219 compared to \$25,762 in 2014 – a \$9,543 or a 37% reduction. **We will assess the savings later this summer after a full year.**

17. WIRELESS INFRASTRUCTURE LEASES

Towerpoint – Staff has begun discussions with another cell antenna lease company and is developing information so that Towerpoint can submit proposal options.

Crown castle - The staff and Board have provided comments on Crown Castle's initial valuation and lease purchase proposal options. Crown Castle had asked for additional information to develop a revised valuation and proposal. Staff has provided that information and

a new valuation proposal has been received and is under review.

At the November 18 Board meeting, staff recommended not to contract with either company, and especially not for the monthly payment options.

In March of this year, Towerpoint advised that cellular service carriers were contacting tower space lessors attempting to lower lease payments by threatening to remove equipment. This was confirmed by contacts at Aqua America. Aqua has opted not to respond to these pressure tactics and reports that cellular companies have, as of yet, not removed any equipment because of Aqua's refusal to lower lease payments.

18. ULTRASONIC WATER METERS

As a follow-up to an earlier email to the Board on this topic, staff continues its due diligence with regard to other organizations experiences with this technology. Most notably, the Washington (DC) Suburban Sanitary Commission (WSSC) is two months into an exhaustive test of the Kamstrup meters. So far the performance indicators are positive. The WSSC system has approximately 450,000 accounts and operates its own meter laboratory. The WSSC will not allow bids with meters it has not tested first. **TOFA's own bench testing has shown the capture of greater water flow by the Kamstrup meters than by the Neptune meters. The Operations Manager will provide the data.**

19. CAPITAL EQUIPMENT

Excavator – The Operations Manager and/or the Executive Director have visited three backhoe dealerships representing Kubota, JCB and CAT manufacturers. All offer similar models of varying quality and applicability through the PA COSTARS buying program with prices ranging from \$67,000 to \$92,000. John Ryba and I believe the JCB 3 CX compact backhoe at \$77,400 best meets TOFA's needs. Already this year TOFA has paid out nearly \$30,000 for emergency repairs it could have performed itself.

Portable Pump – The Gorman Rupp 4 inch diesel portable pump introduced to the Board previously via email is not available through COSTARS and will need to be bid. We have a price from Sander Power that discounts the recent seasonal TOFA rental fees. Sander will also provide pricing for the required hosing, floats, connections, etc. Based on Sander's pricing, staff expects the pump et al to cost less than \$40,000. TOFA has budgeted \$50,000 in the 2016 budget for this capital item. The Board has directed the Engineer to bid out the pump.

TOWNSHIP OF FALLS AUTHORITY

Engineering Status

June 22, 2016

Current Business:

- 1) **TOFA Flow Diversion Study:** The Board is considering if flow could be diverted from Bucks County Water and Sewer Authority's Neshaminy Interceptor to either Lower Bucks County Joint Municipal Authority's system or to Morrisville Municipal Authority's system to reduce treatment costs. RVB prepared report outlining and exploring three (3) alternatives for flow diversion. Report was revised and sent to Lower Bucks County Joint Municipal Authority for review. **RVB and Authority Staff met with LBCJMA on June 15, 2016 to discuss the report.**
- 2) **Chatham Water Investigation/New Falls Road Pilot Study:** TOFA Staff continues to test residential properties along Chatham Road, Beaumont Road, and Auburn Road for iron to check water quality. The Zinc Polyphosphate Injection System at the New Falls Road Interconnect has been online for a little 60 days. Sampling at the interconnection and at testing sites in the distribution system show that iron levels are decreasing. **Sampling continues at residential locations and interconnections.**
- 3) **2016 Water Main Cleaning and Lining Project:** Board formally awarded the project to J. Fletcher Creamer & Sons on March 30, 2016 in the amount of \$813,800.00. Project will address the cleaning and lining of water mains along the 600 and 700 Blocks of Auburn, Beaumont, and Chatham Roads, and Dunedin Road between Trenton Road and Chatham Road. RVB forwarded contracts to Authority for execution. RVB held preconstruction meeting on May 6, 2016. Information session with the residents was held on May 19, 2016. **Township approved the waiver of Road Opening Permit fee. Construction began on June 13, 2016.**
- 4) **Trenton Road (Bargain City) PS Evaluation:** Per TOFA's Facilities Needs Assessment, the Trenton Road PS should be evaluated to determine if it could be eliminated. RVB evaluated the pump station and the surrounding area to determine if gravity flow is achievable. Report was revised to include operation costs. **RVB checked depth of laterals to determine if grinder pumps are necessary.**
- 5) **Austin Tank Evaluation/Cabot Diesel Standpipe Evaluation:** Board directed RVB to evaluate the Austin elevated water tank and Cabot Diesel standpipe to determine the condition and outline the timeframe for improvements with costs. **RVB has prepared scope of work and proposed construction schedule. Bid package has been prepared with payment plan consisting of equal annual payments. RVB is also seeking quotes from tank painting contractors.**

- 6) **TOFA Building Center Space Fit Out:** Board directed RVB to design structural fit out of center space in preparation for rental. **Awaiting Board and Staff direction on storage space needs.**
- 7) **AM Gatti Project:** AM Gatti is a company that is relocating from New Jersey to Falls Township. They are proposing a 27,500 SF building that would be served by TOFA's for water service. The site requires 5 EDUs for water service. Sewage approval must be obtained by the Morrisville Municipal Authority. **Tapping fees and escrows were paid and posted. Construction of water work has begun.**

Old Business:

- 1) **Falls Township Act 537 Plan:** Township authorized RVB to update the Township's Act 537 Plan. BCWSA Analysis of the Neshaminy Interceptor along with improvement costs must be updated in the plan. **Plan has been updated. RVB will forward to DEP.**

