

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

October 24, 2007

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, October 24, 2007, in the main meeting room of the Township Building, 188 Lincoln Highway, Fairless Hills, Pa, at 7:59 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, William Renson, Treasurer, Anthony Rosso, Assistant Secretary /Treasurer and Lisa Walsh, Secretary were present. Edward Zanine, Authority Solicitor, Thomas Beach, Authority Engineer, David Wiman, Executive Director, and Edna Miller, Business Manager Megan O'Neill, Recording Secretary were also present.

Item #1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the Executive Session consisted of various administrative actions, discussion of collective bargaining issues and discussing legal advice and strategies regarding litigation for delinquent payers.

Item #2 - Decision on the Dates of the November and December Board Meetings – The board agreed that the November 28th meeting would be fine but they would like to change the meeting for December to the 19th. David Wiman indicated that he would look

into seeing if the room would be available. Lisa Walsh reminded David that the new date would have to be advertised.

Item #3 - Approval of Meeting Minutes for September 26, 2007 – Lisa Walsh made a motion to approve the minutes for September 26th meeting. William Renson seconded the motion which carried 4-0-1 Anthony Rosso abstained.

Item #4 – Public Comment – Lori Stevens wanted to know more information about the cell towers on Austin tank. She asked if it could be adjourned until next meeting so more of the neighbors could attend. David Wiman gave Mrs. Stevens information from various web sites about cell towers. It was confirmed that the cell providers had gone through the zoning process with the township. The first tower went up in 1997. Lisa Walsh asked David Wiman to get a representative from the cell company to come to the next meeting. Renson made a motion to close public comment. Lisa Walsh seconded the motion which carried 5-0.

Item #5 – Selection of Insurance Broker to Pursue Best Policy for 2008 – David Wiman stated that once a broker was approved tonight the next step would be to have them put together a policy.

John Palmer stated that at this point we do not have a clue what we should be insured for.

Anthony Rosso would like a consultant to be hired to see what assets are worth first; one with no financial interest.

Lisa Walsh made a motion to approve Brown & Brown to be our broker. William Renson seconded the motion failed 1-4; Anthony Rosso, William Renson, John Palmer and Debra DeBlasio voted no.

Item #6 – Review Bill List – Lisa Walsh questioned why we are paying the Township, Fort Dear Born Life Insurance and Blue Cross for Insurance. Edna Miller indicated that we paid the Township for September's bill from Fort Dear Born Life Insurance and Blue Cross for the employees. We are also paying Fort Dear Born and Blue Cross for November's insurance for the employees. Lisa Walsh also wanted to know why we are paying the township phone charges. Edna Miller indicated that the township was charging us in error for cell phones that we returned to the township when we became Township of Falls Authority employees. Edna also indicated that we had deducted that off the payment to the Township.

John Palmer wanted to know why KE Seifert's bill was so high and why they have three foremen out on the job and not labors. David Wiman stated that it was whoever they could get to respond and it ended up being three foremen. He also pointed out that he had contacted the contractor regarding the matter.

Lisa Walsh made a motion to pay the bill list minus the KE Seifert's bill for \$ 633,918.51. Anthony Rosso second the motion which carried 5-0. All in favor.

Anthony Rosso made a motion to pay the KE Seifert bill in the amount of \$6,644.47. Lisa Walsh seconded the motion which carried 3-2 John Palmer and Debra DeBlasio voted no.

Item #7 – Engineer's Report – Mr. Beach indicated that the tank project is moving along well the interiter is about 90% complete, the exteriter got most of the rust off they still

have two finish coats that need to be put on the outside they are cocking on the legs. Last meeting the board approved a change work order for \$2,000 to repair four pin holes. There are seven pin holes totaling the repairs to be \$2,400. Mr. Beach asked if the board would amend the motion from last meeting and change the amount to \$2,400.

Lisa Walsh made a motion to change the motion from last meeting from \$2,000. to \$2,400 for pin hole repairs not to exceed \$2,400. Debra DeBlasio second the motion. All in favor.

Mr. Beach indicated there was only one other issue and that was one of the brackets that hold the latter to the latter leg was broken. In the contract they are to repair the bracket. The contractor has indicated that all the brackets needed to be repaired. Mr. Beach indicated that this has not been varied yet but Mr. Beach asked that the board approve a change work order of \$ 2,800. but not to exceed. Lisa was made a motion for a change order for the brackets for the latter not to exceed \$2,800. William Renson seconded the motion. All in favor.

Item #8 – Executive Director’s Report –

Key Performance Indicators for the current month:

1. Health & Safety:
 - a. Zero injuries resulting in zero lost-time hours
 - b. Zero at-fault vehicle accidents

2. Environmental Compliance:
 - a. Zero water quality violations
 - b. Melt all monitoring, reporting & treatment requirements including the annual Lead & Copper sampling results.

3. Finances:

- a. Total AR>150 days: was \$9.8K for the month; there has been a steady decline since the beginning of the quarter when it was 18.9K

Following up on last month's issues and other items of note:

1. Computer update

- The new computers have been set up; they were done over a weekend to minimize any possible disruption to our work routines. Simple Man Computer Service also has provided successful on-call support as needed.

2. Web page update

- We're looking to finish the project upon completion of the budget.

3. Findings with regard to emergency contractors

- Distributed findings to the Board via the 10/24 memo

Item #9 – Board Comment – Anthony Rosso asked Edward Zanine if he could make a motion not to hire Seifert. Ed Zanine stated that board can make a motion or just not hire them because of a policy.

Debra DeBlasio and the board directed that one of the other two emergency response companies be called first in the event of an emergency and that Seifert be moved to the bottom of the list.

Lisa Walsh indicated the bills have the Township's address and phone number on them and would like to order new bills and envelopes. Lisa Walsh made a motion to replace the bills

and envelopes. William Renson seconded the motion. Motion carries 3-2. Anthony Rosso and John Palmer voted no.

William Renson offered to trial a vehicle maintenance program for the trucks. He would like to know the mileage on the trucks now and keep track of the mileage to see when it would be time to start getting rid of the trucks.

John Palmer wanted to know how the Austin Tank project was doing with over blow and sand, and if we have had any complaints. David Wiman indicated the only customer we have had a complaint from was Frank Myer. John Palmer wanted to know how the complaint log was coming along. David Wiman indicated that the log was being filled out.

John Palmer wanted to know about the RockRun/Valleyview complaint. Mr. Beach indicated that there are some isolated smells in some homes but only in some isolated areas of the house. Mr. Beach indicated that the water was tested and that the test was fine. The builders still have not dedicated the line to the authority at this time. Mr. Beach is still looking into the problem and would get back to the board at a later date.

Debra DeBlasio made a motion to hire an independent insurance consultant (that we will not buy insurance from) not to exceed \$ 5,000. John Palmer seconded the motion. All in favor. Motion carries.

Adjournment – Lisa Walsh made the motion to adjourn the meeting at 9:32 P.M. William Renson seconded the motion which carried 5-0.