

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

October 28, 2009

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, October 28, 2009, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:41 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, Lisa Mangone, Secretary, William Renson, Treasurer and Anthony Rosso, Assistant Secretary/Treasurer were present. Edward Zanine, Authority Solicitor, Vanessa Nedrick, Authority Engineer, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present.

Item #1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the collective bargaining agreement was discussed in Executive Session.

Item #2 - Approve Meeting Minutes for September 23, 2009 – Lisa Mangone made a motion to accept the minutes for September 23, 2009. John Palmer seconded the motion. All in favor. Motion carried 5-0.

Item #3 – Public Comment – There was no one signed up for public comment.

Item #4 – Solicitor Comment- Edward Zanine reported that he is still in the process of connecting with the Union in regards to the collective bargaining agreement.

Edward Zanine also reported that there was an issue with the Rock Creek Run dedication and that he is working on a solution.

Item #5 – Engineer Report- Engineer's Report attached.

Vanessa Nedrick reported that there is a Change Order #5 for additional meters from National Metering Service in the amount of \$67,225.00.

Lisa Mangone made a motion to approve Change Order #5 in the amount of \$67,225.00. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Item #6 – Executive Director Report– Executive Director Report attached.

David Busch reported that the Grant Contract needed to be signed.

William Renson made a motion to enter into the agreement for the H2O grant money. Lisa Mangone seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

David Busch presented a proposal from National Metering for the scrap from the old meters.

Lisa Mangone made a motion to accept National Metering Proposal for the scrap in the amount of \$36,575.00. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

David Busch indicated that the meetings for November and December would fall on the eve of the holidays.

Debra DeBlasio made a motion to combined November and December to one meeting on December 16, 2009. Anthony Rosso seconded the motion. All in favor. Motion carried.

David Busch also reported that the reorganization and any other business that comes before the Board would be held on January 6, 2010 at 7:30.

Item #7 – Review of Bill List– John Palmer questioned the bill for Cummins Power Systems Inc.

Eddi Miller indicated that the bill for \$5,960.00 was for the preventative maintenance of all TOFA's generators and that the other bill was for the fuel leak at Nottingham Station.

John Palmer also question Vanessa Nedrick if she has heard anything back about the Headley Station.

Vanessa Nedrick indicated that all the sampling has been turned over to the Philadelphia Water and Sewer Authority and at this time she has not heard anything back from them.

Lisa Mangone made a motion to approve the Bill List for October, 2009 in the amount of \$ 971,264.47. Anthony Rosso seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Item #8 – Board Comment – There was no Board Comment.

Adjournment – Lisa Mangone made the motion to adjourn the meeting at

7:57 P.M. William Renson seconded the motion. All in favor. Motion carried 5-0.



Township of Falls Authority
Engineering Status
October 28, 2009

- 1) **Rock Creek Run water issue:** RVB is in receipt of all documentation Orleans submitted to the Township. Discuss dedication of water at meeting.
- 2) **2008 Capital Program:**
 - a) **Water Meter Project:** National Metering Services started replacement program on May 11th. As of October 15, 5432 meters were installed. Estimated completion date is October 30, 2009. Sixth progress meeting was held on October 21, 2009 (see attached meeting minutes). Several issues were discussed regarding remaining accounts, software/training issues, and project closeout.
 - b) **Telemetry Project:** Verizon replaced circuit earlier this month. Accu-Grade completed punch list. Final payment will be issued pending review and approval of Maintenance Bond.
- 3) **Bucks County Water & Sewer:** Analytical Labs began sampling for BOD and TSS. Sampling for the last half of September and the first half of October was in compliance with BCW&SA concentration limits of 220 mg/l for BOD and TSS.
- 4) **Water and Sewer Systems Maps:** Water System maps have been turned over the Authority for final review. Sewer System maps update has begun.
- 4) **Authority's New Building:** Contracts are executed. Demolition is completed. Resubmitted revised plans per Township's comments. Waiting on approval for building permits. Design for Phase II is underway.
- 5) **Trenton Road Water Main Replacement:** Design has begun for replacing the 6" water main in Trenton Road
- 6) **Queen Anne Drive Sewer Reconstruction:** Plans and specifications are 80% complete. Project should go out to bid in late December 2009/January 2010.

MEETING SUMMARY

CLIENT: Township of Falls Authority (TOFA)

LOCATION: Township of Falls Authority Office, Falls Township, Bucks County

SUBJECT: Sixth Progress Meeting for the Replacement of Residential and Commercial Water Meters

ATTENDEES: Eddi Miller, Business Manager, TOFA
David Busch, Executive Director, TOFA
Keith Summerville, TOFA
Vanessa Nedrick, P.E., Remington, Vernick & Beach Engineers (RVB)
Ray Ruczynski, Remington Vernick & Beach Engineers (RVB)
Joseph Castrovinci, President, National Metering Services (NMS)
Rich Baker, Project Manager, National Metering Services (NMS)

DATE: October 21, 2009

1. NMS reported that as of October 14, 2009, 5432 meters were installed. NMS produced a list for large meters, problem accounts, and remaining accounts. TOFA, RVB, and NMS went through the lists and whittled the lists down to a few accounts that still need the meters changed.
2. All school meters that are outstanding will be changed on Sunday, October 25, 2009 (pending coordination; two schools are already scheduled). A TOFA employee will be present to shut off water in the street to allow meter change.
3. NMS will be accompanied by a TOFA employee to handle the problem and remaining accounts to ensure customer cooperation.
4. The broken Pennwood Crossing meter register will be replaced by NMS and Eddi will forward the repair bill to Pennwood Crossing.
5. TOFA instructed NMS not to replace the 8" meter at Wheelabrator.
6. TOFA instructed NMS to test the 8" fire meter for NJ Transit to see if it's accurate. If it is, the 2" domestic part of the meter only needs to be changed.
7. NMS reported they would add the costs of the plastic pit meter lids on the final invoice.
8. TOFA asked NMS to provide a 1-1/2" pit meter for 134 Lincoln Highway. Additional plumbing is required and will be done at a later date. TOFA will install this meter.
9. TOFA stated that all unresponsive customers will receive shut off notices.
10. RVB asked TOFA about the status of software and training. TOFA explained that they have been experiencing issues with readings (no readings) and the accuracy of

downloaded readings to the billing software. TOFA will reach out to Bill Scott to resolve these issues.

11. NMS asked if TOFA gave additional thought to accepting their scrap offer. TOFA stated it is amenable to the offer pending final approval by the Board at the next meeting.
12. RVB inquired about estimated completion date and generating a punch-list. NMS stated the estimated completion date is Friday, October 30, pending success with making all appointments.
13. National asked if TOFA needed spare meters. TOFA replied that this issue would be addressed at the next Board meeting.
14. Meeting was adjourned at noon. Next meeting will be scheduled as necessary.

Cc: Meeting Attendees
T. Beach
C. Fazio

A large, light blue teardrop-shaped graphic is centered on the page. Inside this shape, the letters "TOFA" are written in a large, white, serif font. The "T" and "O" are on the top line, "F" is on the second line, and "A" is on the third line. The letters are slightly shadowed, giving them a three-dimensional appearance as if they are floating within or attached to the blue shape.

TOFA

Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: OCTOBER 28, 2009

Key Performance Indicators for the current month:

1. Health & Safety:

- a. No vehicle accidents

2. Environmental Compliance:

- a. Water testing results - Please see details below within water section.

3. Operations

a. Sewer

- Sewer blockages at 208 Tewksbury Road and at 201 Center Street
- New Flygt pump installed at Nottingham Station on October 21st
- Re-align manhole castings at 7 Sandy Drive
- Replaced piping in wet well at Headley Lift Station. Also, replaced check valve.

b. Water

- Aspen Woods domestic service re-located on October 21st.
- Aspen Woods water main relocated on October 20th.
- Installed testing/flushing taps at the Morrisville Emergency Interconnection on October 16th.
- Telemetry project completed on October 20th.
- New Falls Station flowmeter back in service on October 8th.
- Hand dug curb boxes at 631 South Olds Boulevard and 717 Trenton Road
- Routine water quality samples taken on October 12th resulted in one sample as positive for coliform. This result in spite of the fact that flushing is occurring on the affected line on an every other day schedule.

4. Finances:

- a. An initial draft of the proposed operating budget for 2010 will be distributed to the board.

Summary of last month's issues and other items of note:

1. Computer service proposal from APM Systems.
2. Efforts related to water meter replacement program.
3. Further discussions with Pennwood Crossing.
4. Union Contract