

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

September 23, 2009

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, September 23, 2009, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:30 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, Lisa Mangone, Secretary, William Renson, Treasurer and Anthony Rosso, Assistant Secretary/Treasurer were present. Edward Zanine, Authority Solicitor, Vanessa Nedrick, Authority Engineer, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present.

Item #1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the collective bargaining agreement was discussed in Executive Session.

Item #2 - Approve Meeting Minutes for August 26, 2009 – Debra DeBlasio would like New Orleans changed to Orleans on page two of the minutes. Lisa Mangone made a motion to accept the minutes for August 26, 2009 with the change. John Palmer seconded the motion. All in favor. Motion carried 5-0.

Item #3 – Public Comment – There was no one signed up for public comment.

Item #4 – Solicitor Comment- Edward Zanine indicated to the Board that he mailed a letter to the boat owner, who has left his boat at the TOFA Building, indicating that he has two weeks to remove the boat.

Item #5 – Engineer Report– Engineer's Report attached.

Rock Creek Run

Vanessa Nedrick indicated that she has received notification from Orleans that the legal description for the Rock Creek Run development has been recorded with the

Township. Vanessa Nedrick informed the Board that Orleans has fulfilled all of the items on the check list.

William Renson made a motion to accept dedication of Rock Creek Run. Lisa Mangone seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Water Meter Project

Vanessa Nedrick indicated some of the larger meters are on back order and the estimated completion date is October, 2009.

Debra DeBlasio questioned how many customers are turned off due to the meters not being changed. Eddi Miller indicated there are about six customers that are turned off because the meters have not been changed. All six homes are empty at this time.

Debra DeBlasio stated that it is amazing how few customers were actually shut off because of the water meter not being changed considering the amount of customers TOFA has.

Vanessa Nedrick presented to the Board a change order in the amount of \$20,563.00 for the resetters and some pit meters.

Lisa Mangone made a motion to approve Change Order # 4 to National Metering service in the amount of \$20,563.00. Anthony Rosso seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Telemetry Project

Vanessa Nedrick indicated to the Board that she had spoken to Sue from Verizon and that Verizon will be out on Friday, September 25, 2009 to change the circuit at the New Falls Pump Station and the Warner Tank.

Headley Pump Station

Vanessa Nedrick indicated that enough data has been collected to determine where the corrosion is coming from. At this time Vanessa Nedrick does not see a need to have anymore sampling done.

The Board directed Vanessa Nedrick to stop the sampling at the Headley Pump Station.

New Building

Vanessa Nedrick presented the Board with the contracts for the improvements to 557 Lincoln Highway. The contractors will be able to start the renovations as soon as the contract is signed. Debra DeBlasio signed the contracts at the meeting.

Vanessa Nedrick has submitted to the Township the plans for the drive though window but she has not heard back from the Township at this time.

Aspen Falls Fire Study

Vanessa Nedrick and David Busch has met with the Rich Dippolito, Fire Marshal for Falls Township, to go over the report prepared by Remington, Vernick and Beach. Vanessa Nedrick informed Rich Dippolito that the water main has been extended and that there is a small portion that the Authority has to replace. Vanessa Nedrick presented the Board with an estimate for the portion that has to be replaced.

Anthony Rosso made a motion to have the Engineers start working on the Trenton Road Water Main Replacement project at a total estimated project cost of \$131,500. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Item #6 – Executive Director Report– Executive Director Report attached.

David Busch indicated that Marty Witt has submitted a letter suggesting the installation of a Sodium Hypochlorite Injection Pump in a small structure near the Twin Oaks vault. David Busch would like to have the Authority Engineer look into the suggestion and give an estimate.

The Board instructed Vanessa Nedrick to look into the suggestion and get a price.

David Busch informed the Board that he had a meeting with Matt Read from RBC Wealth Management. Matt Read gave David Busch an update of what they could offer the Authority at this time. David Busch does think the Board should consider some of Matt's options but not at this time.

David Busch submitted two Requisitions to the Board to draw down on the loan from First National Bank of Newtown to replace the water meters. Requisition #2009-1 in the amount of \$937,372.55 and Requisition #2009-2 in the amount of \$149,820.21.

Lisa Mangone made a motion to approve Requisition 1 and Requisition 2 as described. William Renson seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Item #7 – Review of Bill List– William Renson made a motion to approve the Bill List in the amount of \$ 239,061.88 and to have David Busch hold the check for Accu Grade Contractors, Inc. Anthony Rosso seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 5-0.

Item #8 – Board Comment – There was no Board Comment.

Adjournment – Lisa Mangone made the motion to adjourn the meeting at 8:15 P.M. William Renson seconded the motion. All in favor. Motion carried 5-0.



TOFEA

Township of Falls Authority
Engineering Status
September 23, 2009

- 1) **Rock Creek Run water issue:** RVB is in receipt of all documentation Orleans submitted to the Township. Discuss dedication of water at meeting.
- 2) **2008 Capital Program:**
 - a) **Water Meter Project:** National Metering Services started replacement program on May 11th. As of September 12, 5361 meters were installed. Estimated completion date is October 2009. Fifth progress meeting was held on September 15, 2009 (see attached meeting minutes). Several issues were discussed regarding billing and unresponsive customers. Software training has begun.
 - b) **Telemetry Project:** An order has been placed with Verizon to replace circuit between New Falls Pump Station and the Warner Tank.
- 3) **Bucks County Water & Sewer:** Analytical Labs began sampling for BOD and TSS. Sampling for the first half of September was in compliance with BCW&SA concentration limits of 220 mg/l for BOD and TSS.
- 4) **Headley Pump Station:** All sampling data was forwarded to Philadelphia Water Department's Industrial Waste Unit and Solicitor. Will discuss discontinuing testing at the meeting.
- 5) **Water and Sewer Systems Maps:** Water System maps have been turned over the Authority. Sewer System maps update has begun.
- 5) **Authority's New Building:** Contracts are not fully executed. Waiting on bonds for the various contracts. Notice to Proceed will be issued for the HVAC contract. Pre-construction meetings were held for all contracts. Design for Phase II is underway.
- 6) **Aspen Fall Fire Flow Study:** Performed another fire flow test. Meeting with Fire Marshall on September 21st. Will discuss at meeting.

Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: SEPTEMBER 23, 2009

Key Performance Indicators for the current month:

1. Health & Safety:

- a. No vehicle accidents

2. Environmental Compliance:

- a. Water testing results are in total compliance with monitoring requirements.

3. Operations

a. Sewer

- Pump #2 at Nottingham Lift Station is again showing leakage into the housing. Repair parts have been ordered to keep on hand should leakage prove to be a major problem during severe weather event. Made arrangements for pump replacement.
- Another hole is in the discharge piping of Headley Lift Station. Temporary repair has been made. Arranging for limited pipe replacement.

b. Water

- Water samples collected on September 1st turned up with a single positive coliform result (negative for E-coli). Required check samples taken because of the first positive result showed no coliform at the original location but the bracketed sample sites were positive. This, according to PADEP is a violation requiring public notification. Subsequent samples taken on September 7th were all good. Public notification must occur within thirty days. Field staff checked all water line valves on the water main for the 100 block of Trenton Road in anticipation of a water flow re-test.
- Hand dug curb stops at:
 - a. 604 Hood Boulevard
 - b. 36 Fairfax Road
 - c. 214 Durham Court
 - d. 500 Lincoln Highway
- Hand dug and replaced water meter pit castings at Hillside and Main Street.

4. Finances:

- a. Financing proposals from different financial institutions for the funding of the water meter replacement program.

Summary of last month's issues and other items of note:

1. Efforts continue on location of available property within the Township for the Authority offices.
2. Meetings were held with RBC Wealth Management and The First National Bank of Newtown to discuss the development of a financing plan for the Authority. At this time I would recommend that the Authority continue to work with the existing bank as well as appoint a committee to meet with RBC Wealth Management begin the process of developing a plan for a portion of the Authority's funds.

3. Coordination of various efforts in support of a possible purchase of property for use by the Authority including obtaining insurance quote for the property and conducting a Phase 1 Environmental Assessment.
4. Efforts related to water meter replacement program.



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