

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

September 24, 2008

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, September 24, 2008, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:47 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, Lisa Mangone, Secretary, William Renson, Treasurer and Anthony Rosso, Assistant Secretary /Treasurer were present. Edward Zanine, Authority Solicitor, Tom Beach and Vanessa Nedrick, Authority Engineers, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present.

Item #1 – Solicitor's Report on the Executive Session – Edward Zanine reported that the Executive Session consisted of various administrative actions and discussion of potential purchase of real estate.

Item #2 - Approve Meeting Minutes for July 23, 2008 and August 27, 2008 – William Renson made a motion to accept the minutes for July 23, 2008. Lisa Mangone seconded the motion. All in favor. Motion carried.

John Palmer would like the typographical error on page three to be corrected and to have William Renson's vehicle report added to the minutes.

John Palmer made a motion to accept the minutes for August 27, 2008 with the corrections. William Renson seconded the motion.

Poll of the Board:

Anthony Rossso	Yes
William Renson	Yes
Lisa Mangone	Abstain
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 4-0-1.

Item #3 – Public Comment – Matt Rosnick questioned the Board concerning the items that they lost during their May sewer backup. The Board indicated that they would like Martin Witt, David Busch and Edward Zanine to have a meeting with Mr. Rosnick to resolve the issue. David Busch indicated that he would set up the meeting.

Item #4 – Review of Bill List - Anthony Rosso questioned the bill for Cummins Power Supply. Eddi Miller indicated that it is preventative maintenance for the generators. David Busch indicated that it is a yearly contract that we have with them for all of our emergency generators. The Board would like to see quotes for the maintenance of the emergency generators in the future.

Anthony Rosso also asked why there was a bill from Simple Man. David Busch indicated that two of the computers in the office needed to be updated. David Busch indicated that he would come up with a list for future needs. The bill was for repairs to the computer that prints the meter readers cards and backup issues.

John Palmer would like David Busch to give the Board the budget report for the month. David Busch indicated that it would be a month behind because the month is not over when the Authority meeting is held. The Board indicated that they would like the budget even though it is a month behind. Lisa Mangone indicated that the last budget report the Board received was for June.

Lisa Mangone made a motion to approve the bill list minus the Cummins Power Supply bill for September in the amount of \$69,138.61. John Palmer seconded the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	No
Lisa Mangone	Yes
John Palmer	Yes
Debra DeBlasio	Yes

Motion Carried 4-1.

Lisa Mangone made a motion to have David Busch look into the contract with Cummins Power Supply and if it is copasetic then pay the bill in the amount of \$5,810.00. William Renson second the motion.

Poll of the Board:

Anthony Rosso	Yes
William Renson	Yes
Lisa Mangone	Yes

John Palmer Yes
Debra DeBlasio Yes

Motion Carried 5-0.

Meeting was adjourned at 8:39 P.M. for an Executive Session and reconvened at 8:48 P.M.

Edward Zanine reported that the Executive Session consisted of potential litigation.

Item #5 – Solicitor Comment- Lisa Mangone made a motion to have Edward Zanine sit in on the meeting between Mr. Rosnick, Martin Witt and David Busch. William Renson second the motion.

Poll of the Board:

Anthony Rosso No
William Renson Yes
Lisa Mangone Yes
John Palmer No
Debra DeBlasio Yes

Motion Carried 3-2.

Ed Zanine stated that because our location for the meeting has changed to 225 Lincoln Highway a resolution needs to be made. The Board instructed Edward Zanine to do so.

Debra DeBlasio instructed Edward Zanine to look into the open records law that will go in affect January, 2009 and the different things that need to be done to be in compliance with the law.

Item #6 – Engineer Report- Engineer's Report attached.

Tom Beach will submit a recommendation letter to the Board regarding the US Steel Study.

Tom Beach indicated that a dead end line at the Rock Creek Run development is why the homeowners are getting an odor in their water. Tom Beach indicated that he would speak to the association. Tom Beach indicated that TOFA has not taken dedication of the lines at this time.

Item #7 – Executive Director Report – Executive Director’s Report attached.

Mr. & Mrs. Robert Kittner of 25 East Post Road gets water/sewer service from Morrisville Borough and is building another house on 28 Biles Lane, which is adjacent to that property. They are requesting that TOFA relinquish the water/sewer rights to Borough of Morrisville Municipal Authority for that one lot.

Lisa Mangone made the motion to relinquish water/sewer service for 28 Biles Lane to Borough of Morrisville Municipal Authority. William Renson second the motion. All in Favor.

Motion carried 5-0.

Marty Witt prepared the repair log that John Palmer requested last month showing the repairs that were made to the Headly Pump station since 2001.

David Busch indicated that Martin Witt did receive a call from Bucks County Water and Sewer indicating that the surcharge would be credited to TOFA’s account. We still are waiting to be officially notified in writing.

Item #8 – Board Comment – Anthony Rosso indicated to Tom Beach that he would like to see the error percentage on the meters that TOFA is looking at.

Lisa Mangone would like the Boards’ e-mails, procedure to follow for a sewer backup and information on the referendum question concerning state funding of water and sewer projects that will be asked on Election Day to be posted on the website. David Busch indicated that he would put all the items asked for onto the website and would look into pricing for a new website provider.

John Palmer indicated that a representative from the PA One Call System will come out and look at TOFA’s maps if requested. PA One indicated that they are currently updating their system. David Busch indicated that he would call PA One and update TOFA’s maps with them.

Tom Beach indicated that TOFA’s System Maps need to be updated. Tom Beach will present the Board with a quote to update the System Maps.

John Palmer asked Dave Busch if he has gotten any insurance quotes. David stated that he has, Brown and Brown were in already and that he has made calls but at this time has not heard back from some of them.

Adjournment – William Renson made the motion to adjourn the meeting at 9:29 P.M. Lisa Mangone seconded the motion which carried 5-0.



TOFEA

Township of Falls Authority
Engineering Status
September 2008

- 1) **US Steel study's** preliminary draft has been submitted to Dave Busch for his review and comment. **Will discuss at meeting.**
- 2) **Rock Creek Run water issue** sending report to homeowners assoc. regarding correcting odor problem at several residences We will be recommending water quality testing to prove problem is isolated to homes Testing of water quality was completed in May and results forwarded to our office. We are currently analyzing the water quality results. **System has been flushed twice. Results show minimal improvement. Options will be discussed at meeting.**
- 3) **2008 Capital Program** Met with M. Witt to start design of telemetry and I & I reduction which we are currently working on. I would also like to have a water meter representative at next regular meeting to give a short presentation on different types of meters. Plans and specs for the telemetry and I & I reduction are currently in design and should be completed shortly. **Replacement of Water Meters and I & I Projects have been advertised. Bids will be taken on October 15, 2008. Telemetry Project will be advertised on September 25th and September 29th. Bids will be taken on October 22, 2008.**
- 4) **Bucks County Water & Sewer** Working with Marty Witt to do independent testing to determine benchmark on surcharges. **Meeting with Analytical Laboratories tomorrow to show sampling location. Sampling will begin twice a month starting in October through the end of the year.**
- 5) **Headley Pump Station** Working with Marty Witt to determine a location to sample waste water from the industrial users. Corrosion is occurring at the valves and fittings. **Meeting with Analytical Laboratories tomorrow to show sampling locations. Sampling will begin on Monday. Samples will be taken once a month for three months to establish a pattern. All results will be provided to Philadelphia Water Department to check for violations.**

Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: SEPTEMBER 24, 2008

Key Performance Indicators for the current month:

1. Health & Safety:

- a. No personnel injuries.
- b. No vehicle accidents

2. Environmental Compliance:

- a. Water testing results are in total compliance with monitoring requirements.

3. Operations

a. Sewer

- Pulled #2 pump at Headley P.S. to check for noise and change seal oil
- Video sewer line on Yardley Ave. for cause of sinkhole.
- Temporary repair to check valve at Headley P.S.
- Video sewer line on Patrick Lane in Lower Makefield for cause of sink hole.
- Attempted to video sewer lateral at Oxford Valley School to check condition (not successful).

b. Water

- Repaired flow meter at the Morrisville Interconnect on West Trenton Ave. @ Acme.
- Replace defective check valve at Jockey P.S.
- Witt and Summerville responded to request by fire personnel via county radio to assist with possible enhancement of water availability for Fairway Plaza fire.
- Repaired water service line to Makefield Turn chlorine booster station.

4. Finances:

- a. A detailed monthly financial report will be distributed at the end of the month reflecting all revenue and expenses through the end of September.
- b. A preliminary budget for 2009 will be distributed to all board members in early October. Budget process and schedule should be outlined.

Summary of last month's issues and other items of note:

1. Problems with Bucks County Water and Sewer Authority sampling procedures have been identified. We are currently working with BCW&SA to resolve issues. Until the problems have been resolved we will not recommend payment of any surcharge billings and may question prior billings and payments.
2. The US Steel system evaluation has been completed by Remington and Vernick. Commonwealth Finance Authority will need to be notified of TOFA's intentions by September 30th.