

TOWNSHIP OF FALLS AUTHORITY

REGULAR MEETING

August 27, 2008

The regular monthly meeting of the Township of Falls Authority was held on Wednesday, August 27, 2008, in the conference room at 225 Lincoln Highway, Fairless Hills, PA, at 7:40 P.M.

Salute to the Flag

Roll Call - Debra DeBlasio, Chairperson, John Palmer, Vice Chairman, and William Renson, Treasurer were present. Edward Zanine, Authority Solicitor, Tom Beach and Vanessa Nedrick, Authority Engineers, David Busch, Keystone Alliance Consulting, Edna Miller, Business Manager and Megan O'Neill, Recording Secretary were also present. Anthony Rosso, Assistant Secretary /Treasurer was absent during role call but did come in at 8:10. Lisa Mangone, Secretary was absent.

Item #1 – Solicitor's Report on the Executive Session – Was held till the end of the meeting.

Item #2 - Approve Meeting Minutes for July 23, 2008 – William Renson would like to have his vehicle report added into the minutes.

John Palmer made a motion to accept the minutes for July 23, 2008 with William Renson's amendment to the minutes. William Renson seconded the motion. All in favor. Motion carried.

Item #3 – Public Comment – There was no one signed up for public comment.

Item #4 – Review of Bill List - John Palmer wanted to know what the Hillegas bill was for at New Falls Station. Eddi Miller indicated that it was routine maintenance.

John Palmer made a motion to approve the bill list for August in the amount of \$501,961.91. William Renson seconded the motion.

Poll of the Board:

| | |
|----------------|-----|
| William Renson | Yes |
| John Palmer | Yes |

Debra DeBlasio Yes

Motion Carried 3-0.

Item #5 – Solicitor Comment- Ed Zanine indicated that he has looked into the issue of liability regarding the sewer back up at Moon Drive. Ed Zanine explained the Authority is protected under the Tore Claims Act. In most cases, unless there was negligent the Authority would not be responsible for any sewer backups into a customer's home.

Debra DeBlasio instructed David Busch to send a letter to the Rosnick's indicating that in the future the Authority would not be responsible for any damages in their home do to a sewer backup.

Item #6 – Engineer Report– Engineer's Report attached.

Tom Beach indicated that the US Steel study would be completed by Septembers meeting.

Debra DeBlasio asked David Busch if he has heard anything from US Steel. David Busch indicated that he has not heard back from US Steel at this time.

Debra DeBlasio asked Vanessa Nedrick to e-mail the Board the results from the Rock Creek Run water sampling when she received them. Vanessa Nedrick indicated that when she received the results she would e-mail them to the Board.

William Renson made a motion to have Tom Beach to hire a testing lab for no more that \$ 1500.00 to start composit sampling the sewage that is discharging to Bucks County Water & Sewer. John Palmer seconded the motion.

Poll of the Board:

| | |
|----------------|-----|
| Anthony Rosso | Yes |
| William Renson | Yes |
| John Palmer | Yes |
| Debra DeBlasio | Yes |

Motion Carried 4-0.

Anthony Rosso instructed David Busch to have the companies that are discharge into the Headley Pumping Station tested to see if they are following the guide lines for disposal. David Busch indicated that he would have testing done.

Item #7 – Executive Director Report – Executive Director's Report attached.

Anthony Rosso made a motion to accept the 2007 Financial Statement and Supplementary Information for the Township of Falls Authority Audit. John Palmer seconded the motion.

Poll of the Board:

| | |
|----------------|-----|
| Anthony Rosso | Yes |
| William Renson | Yes |
| John Palmer | Yes |
| Debra DeBlasio | Yes |

Motion Carried 4-0.

The Board authorities Eddi Miller and Megan O'Neill to attend some classes for training in Quick Books and Flex Billing.

David Busch indicated that Eddi Miller and Marty Witt will be meeting with the Workmen's Compensation carrier on September 9 for a risk control service visit.

David Busch indicated he has done some investigation with the PA One Call System and David will be going on PA One web site to give them a more detailed mapping of where our systems are. Once that has been done the Authority will be getting less PA One Calls which will lower the monthly fee.

Debra DeBlasio made a motion to continue the arrangement with Keystone Alliance and keeping David Busch and giving him the total of Executive Director. William Renson seconded the motion.

Poll of the Board:

| | |
|----------------|-----|
| Anthony Rosso | Yes |
| William Renson | Yes |
| John Palmer | Yes |
| Debra DeBlasio | Yes |

Motion Carried 4-0.

Item #8 – Board Comment – John Palmer would like to know how the preventative maintenance has been with the summer help on duty. David Busch indicated that the summer help is doing a good job and has been documenting what has been done daily.

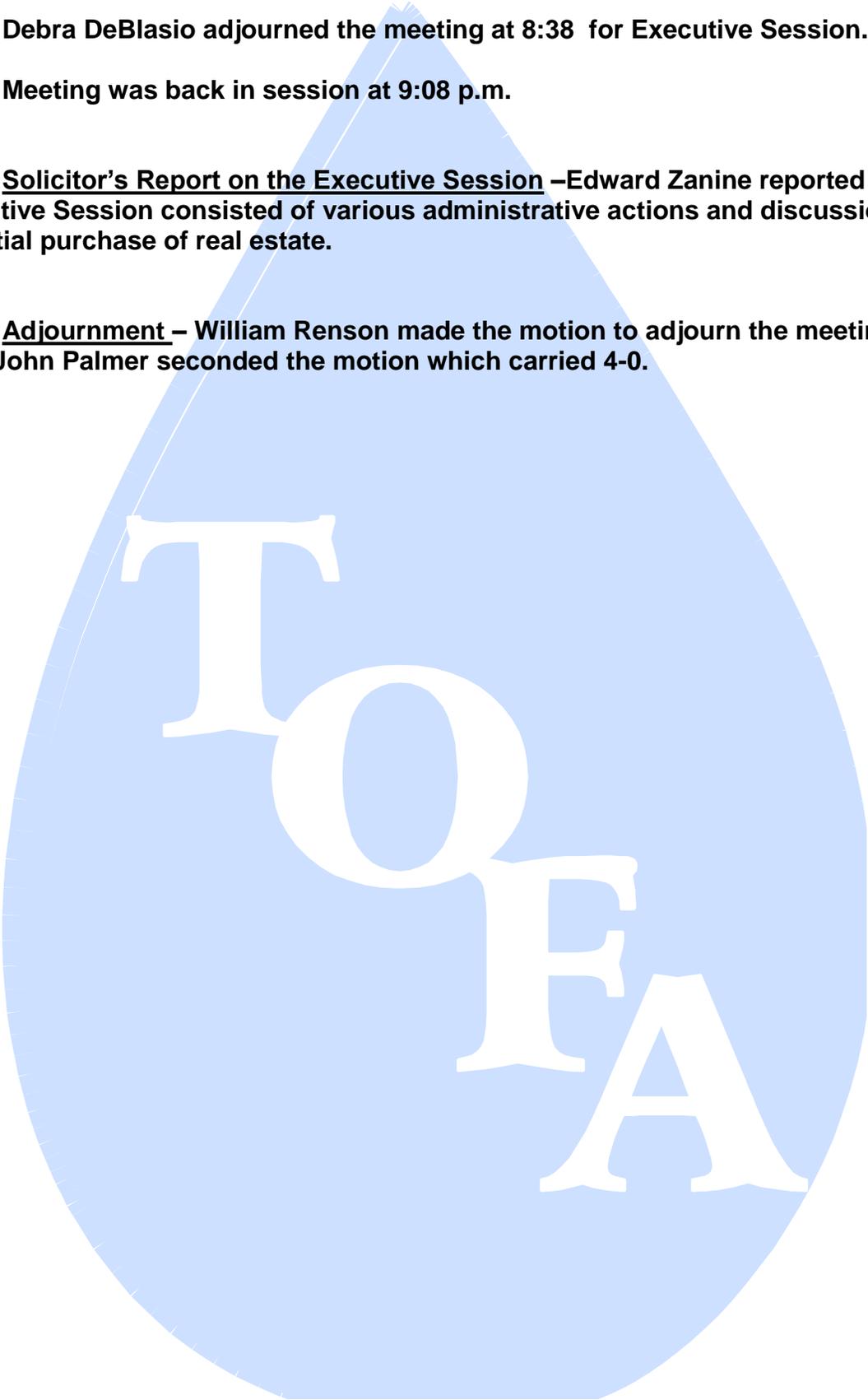
Anthony Rosso would like David Busch to look into getting quotes for insurance now. David Busch indicated that he would start getting quotes.

Debra DeBlasio adjourned the meeting at 8:38 for Executive Session.

Meeting was back in session at 9:08 p.m.

Solicitor's Report on the Executive Session –Edward Zanine reported that the Executive Session consisted of various administrative actions and discussion of potential purchase of real estate.

Adjournment – William Renson made the motion to adjourn the meeting at 9:10 P.M. John Palmer seconded the motion which carried 4-0.



**TO
QEA**

Township of Falls Authority
Engineering Status
August 2008

- 1) **Wawa (in Middletown but sewer is Falls)** project has started developer has submitted revised layout for sanitary sewer which appears acceptable. **Construction of force main, gravity sewer and pump station improvements have been completed pending final punch list items after Wawa is complete**
- 2) **US Steel study's preliminary draft has been submitted to Dave Busch for his review and comment. Study will be finalized pending his comments.**
- 3) **Rock Creek Run water issue** sending report to homeowners assoc. regarding correcting odor problem at several residences We will be recommending water quality testing to prove problem is isolated to homes Testing of water quality was completed in May and results forwarded to our office. We are currently analyzing the water quality results. **We have completed flushing of the system and are coordinating re testing to see if results are more favorable.**
- 4) **2008 Capital Program** Met with M. Witt to start design of telemetry and I & I reduction which we are currently working on. I would also like to have a water meter representative at next regular meeting to give a short presentation on different types of meters. Plans and specs for the telemetry and I & I reduction are currently in design and should be completed shortly. **Discussion on program to be discussed at meeting.**
- 5) **Bucks County Water & Sewer** Working with Marty Witt to do independent testing to determine benchmark on surcharges. **We recommend the Board look into composite sampling through an independent testing lab. We will look into pricing.**
- 6) **Headley Pump Station** Working with Marty Witt to determine a location to sample waste water from the industrial users. Corrosion is occurring at the valves and fittings. **Requested waste water permits from Philadelphia Water Department for industrial users of the Headley Pump Station.**

Township Of Falls Authority

EXECUTIVE DIRECTOR'S REPORT

DATE: AUGUST 27, 2008

Key Performance Indicators for the current month:

1. Health & Safety:

- a. No personnel injuries.
- b. No vehicle accidents

2. Environmental Compliance:

- a. Water testing results are in total compliance with monitoring requirements.

3. Operations

a. Sewer

- Additional work on the control circuit for Headley Lift Station (Bailey Electric).
- Drive shaft for number two (2) pump needed universals replaced at Oxford Valley Lift Station.
- Blockage cleared at 420 Lincoln Highway (Social Security Office) on 8/8/08.

b. Water

- New Falls flow meter was returned to service on 7/25/08 (minor adjustments needed 7/30/08).

4. Finances:

- a. A detailed monthly financial report will be distributed at the monthly meeting and reviewed reflecting revenues and expenses through August 27, 2008.

Summary of last month's issues and other items of note:

1. Problems with Bucks County Water and Sewer Authority sampling procedures have been identified. We are currently work with BCW&SA to resolve issues. Until the problems have been resolved we will not recommend payment of any surcharge billings and may question prior billings and payments.
2. A preliminary copy of the US Steel system evaluation has been completed by Remington and Vernick. I have reviewed the document with Marty Witt and have begun the process of completing the financial analysis.
3. A summary of all water meters has been provided to Remington and Vernick. The summary reflects meters that are owned by TOFA (all 5/8" meters) and all other meters sizes which are not owned by TOFA.