

# Township of Falls Authority



## Board Members:

James Goodwin, Chairperson  
Brian Binney, Vice Chairperson  
John Haney, Secretary  
William Beier, Treasurer  
Paul Hartzell, Assistant Secretary-Treasurer

557 Lincoln Highway  
Fairless Hills, PA 19030  
Phone: 215-946-6062  
Fax: 215-946-6322  
After Hours: 215-945-3100  
Email : info@tofa-pa.com

---

## Call to Order

## Salute to the Flag

## Roll Call

James Goodwin, Chairperson  
Brian Binney, Vice-Chairperson  
John Haney, Secretary  
William Beier, Treasurer  
Paul Hartzell, Assistant Secretary / Treasurer

## Action Items:

1. Solicitor's Report on the Executive Session
2. Approve Meeting Minutes from May 22, 2024
3. Public Comment
4. Solicitor's Report
  - a. Aqua / Lower Makefield Township Agreement Termination
5. Engineer's Report
6. Executive Director's Report
  - a. System Review Continues – Edmunds Demo completed & waiting on Edmunds
  - b. Return to Work Policy – in communication with the Labor Solicitor
  - c. The escrow application language discussion with the solicitor and engineer
  - d. HVAC maintenance vendor - engineer has a recommendation for the RFQ
  - e. Public EV charging station @ Cabot Diesel – currently seeking conversation with the Hotel
  - f. TOFA Customer Service window is closed every Tuesday from 1 to 2:30 pm for meeting & training
  - g. Payroll Processor – working on documents and information requested by the vendor
  - h. NGO (ended by Neptune) to Neptune 360 (Subscription Base) – in progress
  - i. CCR Printing/Postage 2900 copies @\$ .37 ea Plus /\$1000.00 for printing with the new vendor
  - j. Lawn equipment purchase - \$7,000 to \$10,000
  - k. Truck up fitting - Lights and Headache Rack \$2041.00 (lining completed)
  - l. Soffit Work Completed \$4961.11/Received \$10740.00 from insurance claim
  - m. Vote - Depository Bank to FCCB via resolution
  - n. Vote - Credit Card Processing fee from \$3 to 3% & charged by the credit card processor
7. Operations Manager's Report
8. Business Manager's Report
9. Review of Bill List
10. Board Comment

## Adjournment

Next Board Meeting – Wednesday, July 24, 2024 @ 7:00 PM

Executive Session was held prior to the meeting between 6:00 ~ 6:30 PM with the Executive Director and the Board, professionals joined at 6:30 PM ~ 7:00 PM